



Using Evidence to Promote Excellence in Child Welfare

Knowledge Translation and Resource Manager

.9 FTE- Contract

31.5 hours per week

Monday to Thursday 9:00am-4:00pm, Friday 9-12:30

Application deadline: July 22, 2022 (4:00pm)

Estimated Start Date of August 22, 2022 (negotiable)

Practice and Research Together (PART; www.partcanada.org) is a membership-based non-profit organization committed to knowledge translation and mobilization for child welfare organizations throughout Canada.

Our mission is to support evidence-informed practice and decision-making at all levels of child welfare practice and policy. PART's core function is to distill and disseminate practice-relevant research findings to child welfare practitioners, senior leaders, and foster caregivers. We promote evidence-informed practice through a variety of innovative program components including literature reviews, webinars, large-scale conferences, practice guidebooks, and electronic access to peer reviewed and professional journals.

PART provides member agencies with hands-on support and tools to assist with the implementation and utilization of research in practice. We promote organizational and systemic change by bridging the gap between child welfare practitioners and researchers.

The Knowledge Translation & Resource Manager is an integral role within the PART Team and is expected to take on a leadership role within the team environment. The role of KTR Manager includes the following responsibilities:

Responsibilities

- The successful candidate will develop as a child welfare knowledge mobilization expert and will play a leadership role within the organization and the development of our resources
- The successful candidate will manage their own budget (with the help of the Executive Director) to plan and develop resources for member agencies. The following resources will fall under the KTR Manager portfolio.
- **PARTicles**
 - PARTicles are concise and practical literature reviews covering challenging child welfare issues, practices and policies.
 - PARTicles provide practitioners with up-to-date research on substantive topic areas and capture client/consumer, practitioner, and academic perspectives
 - PARTicles have a multidimensional perspective and provide front-line practitioners with a rich and straightforward account of the complex issues in the literature

- The KTR Manager will write a minimum of 3 PARTicles during the fiscal year, as well as manage 2-3 PARTicle Writers.
- **Webinars**
 - The KTR Manager will find strong and novel research that has been (and is being done) within the field of child welfare
 - The successful candidate will be responsible for scheduling potential webinar presentations with academics and practitioners.
 - The KTR Manager and the Executive Director will moderate the organization's webinars throughout the fiscal year.
- **Ask-a-Researcher**
 - The KTR Manager will manage the Ask-a-Researcher resource at PART
 - Responsible for answering and/or disseminating Ask-a-Researcher Questions from child welfare practitioners to ED or Research Team (out-sourced Research Consultants and Practicum Students).
- **Research Watch Resource**
 - The KTR Manager will participate in monthly Journal Watch (Child Welfare Research Portal – www.cwrp.ca)
 - Create and regularly update Research Watch resource on the PART website with support from ED, Research Team (Practicum Students, Research Consultants etc.)
- In addition to the management of the above resources, the KTR Manager will also be involved with:
 - Guidebook development and preparing manuscripts for publication
 - Supporting the planning and execution of PART events (including conferences)
 - Presenting to PART member organizations upon request
 - Supporting program evaluation activities including collating and analyzing data related to PART programming
 - Managing PART's social media outlets
 - Supervising Practicum Students if needed

Qualifications

The applicant ***must be knowledgeable about child welfare/child protection legislation and/or practice*** and have project management skills, knowledge of research methods and statistics, and experience in working with diverse groups of people. In addition, the successful candidate should have:

- Master's degree in Social Work/Social Sciences/Humanities required; MSW or PhD preferred
- 3-5 years experience working in research, knowledge translation/mobilization and project management

- Experience working with children, youth and families within the child welfare sector is beneficial and suggested
- **Strong communication and writing skills**
- **Strong understanding of research methodologies and statistics**
- **Ability to critically assess scientific literature**
- Enthusiastic desire to promote and disseminate important research findings to child welfare practitioners
- Passion for creating and sustaining organizational and systemic change for child welfare professionals
- Time management skills and demonstrated ability to show initiative
- Ability to network with member agencies and key stakeholders

Individuals with experience using (as well as have a respect for) Indigenous Research Methodologies and ways of knowing are encouraged to apply. French speaking and writing abilities an asset, but not required.

Remuneration based of 1.0 FTE

- The salary of the KTR Manager will range between **\$70 000- \$75 000** based on qualifications and experience
- 20 paid vacation days
- Health and dental benefits after a six-month probationary period.
- Work schedule will include some office hours, but the majority of hours will be remote (which will be decided upon hire)

Term

The term of the contract will be one year beginning August 15, 2022 – August 11, 2023. Your contract may be renewed at that time, or any time during the contract period (specifically at the end of the six-month probationary period). This contract may be terminated with 4 weeks notice from Employer or Employee.

Only those invited for an interview will be contacted

Please send your letter of application, resumé or curriculum vitae in Microsoft Word or PDF and any questions to Sarah Head at shead@partcanada.org

A writing sample may be requested prior to the interview process.