



**PART**

Practice And Research Together

## *Strategic Plan*

**Practice and Research Together  
Evidence Informed Practice**

**2016 - 2019**

## Introduction to Strategic Planning

Over the coming strategic planning period PART Board of Directors and PART employees will continue to explore strategic directions as set out in the implementation plan.

The Board of Directors and staff can refer to the *Strategic Planning Report* dated April 07, 2015 which outlines the work that has been done and conclusions reached from the information gathered from PART members and associate members, the Board of Directors, PART employees, Link PARTners, and stakeholders.

### Key areas for decision-making include:

**Organizational Structure** – Does PART continue with its present organizational structure or should it explore alternative models?

**Membership** – Who will PART consider eligible for membership?

**Governance** – How will PART be governed? This includes determining Board membership and future governing structure as dictated by the decision concerning organizational structure.

**Service Development** – What programs and services will PART focus on over the three years and how will it determine what those programs will be?

**Administration** – What changes does PART need to make to its administrative practices to ensure effective accountability?

**PART's Strategic  
Direction  
*Organizational  
Structure***

**Outcome: Agreement among Board and staff to continue operating as is until future notice from the Board.**

The strategic and operational direction of PART requires a Board of Director decision on Organizational Structure moving forward.

It is suggested that PART will continue to operate under the existing service structure as a stand alone non-profit organization with a separate Board of Directors to govern it affairs. Be it further resolved that this current arrangement will remain until the Board of Directors considers, discusses, and approves an alternate arrangement.

The Board of Directors further undertakes to keep the existing structure in place for during the period of this Strategic Plan. After which time the Board of Directors may renew the existing structure for another two years or propose and implement an alternate organizational structure.

**PART's Strategic  
Direction  
*Organizational  
Structure***

**Outcome: Agreement among Board and staff to  
continue operating as a separate entity.**

**Task Continue to support PART in its present structure as an independent organization.**

ACTIVITIES	OUTCOMES	TIMELINE	RESPONSIBILITY
1. Decision on PART Organizational Structure	It is recommended that PART continue to operate as an independent organization under the direction of an independent Board of Directors.	December Board Meeting	Board of Directors

## PART IMPLEMENTATION PLAN 2015 – 2016

**PART's Strategic  
Direction**  
*Governance*

**Outcome: Clear understanding of who  
can be a member of PART's Board**

It is proposed that the Board be comprised of Executive Directors, and senior managers of Ontario member agencies with governance experience.

This assembly of directors will bring different perspectives and strengths to the Board and a new strategic direction for PART going forward.

## PART IMPLEMENTATION PLAN 2015 – 2016

**PART's Strategic  
Direction**  
*Governance*

**Outcome: Decision about who can be a  
member of PART's Board of Directors**

**Task Arrive at a decision concerning Board membership qualifications.**

ACTIVITIES	OUTCOMES	TIMELINE	RESPONSIBILITY
1. List Board membership options	Defined Board membership qualifications	December Board Meeting	Board of Directors
2. Place the options before the current Board of Directors	Decision about Board of Director membership	December Board Meeting	Board of Directors
3. Decision – motion		December Board Meeting	Board of Directors
4. Full membership decision	By-law amendment	AGM 2016	Full membership
5. Implement	Board membership that is representative of the various interest groups	Post AGM 2016	Board of Directors / Membership

**PART's Strategic  
Direction**  
*Service Direction &  
Development*

**Outcome: Active uptake of EIP at all levels of the member organizations through the application of relevant PART services and supports with a focus on Ontario member's needs and requests**

Over the coming fiscal year (2016 – 2017) the Executive Director and staff will develop an evaluation plan, focused on uptake of PART and effectiveness of resources.

PART will keep its primary focus on Ontario members and to meet their specific needs and requests for EIP.

In addition, PART will work with member agencies and academic organizations to gather and disseminate knowledge regarding the use of evidence based practice and those aspects which have the greatest impact on predetermined outcomes.

**PART's Strategic  
Direction**  
*Service Direction &  
Development*

**Outcome: Active uptake of EIP at all levels of the member organizations through the application of relevant PART services and supports**

**Task Apply the knowledge and practices related to implementation science to the uptake of EIP among PART members**

ACTIVITIES	OUTCOMES	TIMELINE	RESPONSIBILITY
1. Determine data needed to gather program utilization	Develop EIP services that respond to administrative and management needs.		PART staff and Board of Directors
2. Develop evaluation plan		Winter to Spring 2016	
3. Collect data		Spring to Fall 2016	
4. Report and determine which programs add value and/or are to be removed due to low usage or irrelevance		Winter 2016	
5. Implement		Spring 2017 and onward	
	Increased use of EIP services that are relevant to clinical practices.		



**PART's Strategic  
Direction**  
*Membership*

**Outcome: Clear understanding of who can be a member of PART and what it will cost to belong**

**Task Determine who can become a member of PART, what services and supports will be provided and what the fees will be for each service level.**

ACTIVITIES	OUTCOMES	TIMELINE	RESPONSIBILITY
1. Present the various membership options	Clear understanding of who can join PART, membership levels and fees to be charged	Fall 2016	Board of Directors and PART staff
2. Report on the options – pros and cons of each			
3. Present to the Board			
4. Make a decision		Winter 2017	
5. Implement		Spring 2018	

**PART's Strategic  
Direction**  
*Administration*

**Outcome: Implementation of administrative supports to sustain PART over the coming years**

**Task Search out possible locations, financial contract services and other necessary resources to ensure maintenance of accountable responsive services to the membership**

ACTIVITIES	OUTCOMES	TIMELINE	RESPONSIBILITY
1. Determine specific administrative needs (e.g., bookkeeping, technology, location)	Evaluation of current service provider contracts.	Winter 2015/16	PART staff and Board of Directors
2. Present cost estimates (on certain items)		Dec Board Meeting 2015	
3. Board approval (on certain items)		Dec Board Meeting 2015	
4. Implement as directed/required	Administrative services that meet PART's needs.	As directed	

**Prepared by:**

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**Based on Board, Staff, Stakeholder input from November 2014 to May 2015**

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